

## **The Lutheran House at Chautauqua Institution**

25 Peck Avenue

Box 1108

Chautauqua, NY 14722

Phone: (716) 357-2135

[lutheranhousehost@gmail.com](mailto:lutheranhousehost@gmail.com)

**The mission** of the Lutheran Chautauqua Association is to provide a Lutheran identity on the grounds of the Chautauqua Institution through witness, worship, fellowship, hospitality and recreation.

### **Nomination for Chaplain of the Week**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home E-Mail: \_\_\_\_\_

Church Name: \_\_\_\_\_

Church Address: \_\_\_\_\_

Church Telephone: \_\_\_\_\_

Family, including children's names and ages: \_\_\_\_\_

\_\_\_\_\_

### **Ministry Profile**

Education: \_\_\_\_\_

\_\_\_\_\_

Description of Ministerial Experiences: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Interests, Hobbies, Awards, Etc. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Nominator: \_\_\_\_\_

Address and Telephone of Nominator: \_\_\_\_\_

\_\_\_\_\_

What is your preferred sleeping arrangement? (Circle one):

- 1 Double Bed
- 2 Double Beds
- Queen
- 1 Double/1 Twin
- 2 Twin Beds

If you have any special needs, please specify below.

(Example: Must have 2nd floor. Please note: 1st floor is a common area.)

\_\_\_\_\_

Do you have any musical talents you would be willing to share? \_\_\_\_ Yes \_\_\_\_ No

Please specify below. (Example: Play piano or other musical instrument for worship or social hour.)

\_\_\_\_\_

In case of emergency while in residence at Chautauqua, contact:

Name \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_

## Information for the Chaplain at the Lutheran House

The principles of chaplaincy at the Lutheran House are as follows:

- The mission of the Lutheran Chautauqua Association is to provide a Lutheran identity on the grounds of the Chautauqua Institution through worship, witness, fellowship, hospitality, and re-creation.
- The Association provides a Lutheran pastor for each week of the season to further this mission. Chaplains serve in an active ministry at the Lutheran House in connection with the program of the Chautauqua Institution, provide a pastoral presence to the Lutheran House community, lead worship, and offer their unique gifts of ministry. Their duties are outlined in the information listed below.
- The Lutheran House seeks the best possible chaplains to further the ministry of the LCA, encouraging guests, board members, pastors and other interested friends of the House to nominate qualified pastors. Pastors who nominate themselves must provide references.
- Previous service does not confer seniority for future chaplaincy. Normatively, chaplains serve once and are encouraged to return as guests. Chaplains may serve more than once. Pastors who have previously served as chaplains may apply again and will be considered.
- Chaplains should represent the diversity of the Lutherans represented at the Lutheran House.

The first event the chaplain will be responsible for will be the Sunday morning worship. The service begins at 9:30 AM. The pianist will be asked to play a prelude, 10 minutes or so in length, a nice call to worship for the guests living in the house.

Please limit your worship service to 45-50 minutes as most people will go on to the Worship Service in the amphitheater which begins at 10:45 AM. Know that you may use the Lutheran Book of Worship, With One Voice or the Evangelical Lutheran Worship. Copies of each hymnal are available in the Lutheran House. Please plan to bring 50 bulletins with you for the service. An offering is taken during the worship service, and it should be listed in the Sunday worship bulletin.

Communion is by intinction, and the bread and wine are provided by the Lutheran House. We encourage you to vest for this service.

The next house event will be the Tuesday Afternoon Social at 3:15 PM. Each denominational house has this special hour each week with punch and cookies. Please plan to attend as you will be introduced to the guests and asked to say a few words of welcome.

The last scheduled event in the house will be the Thursday Evening Vesper Service at 7:00 PM. You are free to design this service in any way. Most chaplains have used one of the Vesper Services from the various hymnals listed above.

The Department of Religion invites all chaplains from the denominational houses to a Brown Bag Luncheon on Monday at Noon in the Presbyterian House. Please plan to join the other chaplains of the denominational houses as well as the Chautauqua Institution Chaplain of the week for lunch and conversation.

The Lutheran Chautauqua Association Board would like you to be a pastoral presence in the Lutheran House. Over the past several summers we have tried to plan a time for a Bible Study or a discussion period so that the guests may get to know you better. We have found that the time following the Vesper service on Thursday evening has been very conducive to this type of arrangement. We can discuss this when you arrive. There are two wonderful porches at the Lutheran House which lend themselves to lots of wonderful conversation about the lectures of the day and a variety of other topics, resulting in good fellowship and laughter.

Although you are responsible for the cost of transportation to and from Chautauqua, you, and your spouse, will receive a gate pass to the Chautauqua Institution, a room in the Lutheran House, and a reserved parking space in the South Lot which is closest to the Lutheran House. Housing accommodations are provided for the chaplain's children 18 and under. Children 12 and over will need a youth gate pass which is the responsibility of the chaplain as well as the cost of participation in Kids Club.

If you have never been to the Lutheran House, you will find a lovely dining room with a fully-equipped kitchen, plus an outdoor grill just outside the kitchen door. You will share half of a refrigerator/freezer and have ample space for dry food and canned goods. There is also a space to store your cooler. We suggest that you bring some food with you to begin the week. Please note there will be a potluck supper on Saturday evening beginning at 6:00 PM. You may wish to bring a salad or dessert but this is optional. A sandwich tray and beverages are provided. During the week you may wish to visit the

Farmers Market located on the grounds, open every morning except Sunday. There are also some restaurants on the grounds and some lovely ones nearby. There is also a farmers market at Bestor Plaza on Tuesday morning and a small convenience store in the colonnade building.

Consumption of wine and beer in moderation is now permitted here at the Lutheran House. Alcoholic beverages shall be confined to the dining hall (lower level) and the second floor porch. On special occasions and with the Board's approval, alcohol may be served in the first floor living room. The host/hostess shall have the authority to warn guests about excessive consumption and any resulting inappropriate behavior. If deemed necessary and after either an in-person or phone conversation with an officer of the Board, the guest may be asked to immediately vacate their residence at the Lutheran House without any refund of room rental. Thank you for taking the time to read the information and applying to be a chaplain at the Lutheran House at Chautauqua Institution.

Please fill out your Chaplain Nomination Form and return it to the Lutheran House **by September 1** by mail to 25 Peck Avenue Box 1108 Chautauqua, NY 14722 or by email (using the Word document) to **[lutheranhousehost@gmail.com](mailto:lutheranhousehost@gmail.com)**