



# Upstate New York Synod

Evangelical Lutheran Church in America

God's work. Our hands.

Congregation \_\_\_\_\_ Date \_\_\_\_\_  
 Location \_\_\_\_\_ Conference \_\_\_\_\_

## FIVE YEAR FINANCIAL PROFILE

YEAR					
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### ACTUAL INCOME

						Do Not Use This Column
1. Current/Benevolence Envelope Income						
2. Loose Plate Offerings						
3. Special Offerings (note a)						
4. Building/Improvement/Debt Reduction Envelope Income						
5. SUB TOTAL						
6. Investment/Endowment Interest Income						
7. Rental Income						
8. Grants						
9. Loans						
10. Non-recurring Gifts and Requests						
11. Other						
12. TOTALS						

Note – a – Include Lent, Easter, Initial Offering, Christmas, etc.  
 Include Sunday School Offerings  
 Do not include refunds or non-recurring or non-contributive income

13. Number of Giving Units					
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FIVE YEAR FINANCIAL PROFILE

YEAR					
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A. MISSION BEYOND OURSELVES

						Do Not Use This Column
Upstate New York Synod/ELCA						
ELCA Specials Combined						
Synod Specials Combined						
Conferences Benevolent Activities Total						
Pastor's Discretionary Fund						
Scholarships (not for camping)						
Local Benevolent Activities Total						
SUB TOTAL						

**FIVE YEAR FINANCIAL PROFILE  
ACTUAL EXPENSES**

<b>YEAR</b>					
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**B. PROGRAM STAFF**

						Do Not Use This Column
1. Pastor(s) Base Salary (note b)						
2. Housing (note c)						
3. Social Security						
4. Pension						
5. Medical – Dental						
6. Other Benefits – include disability or workman’s comp.						
7. Lay Program Staff (note d)						
8. Lay Program Staff Benefits – include social security, disability and workman’s comp.						
9. Musicians (note e)						
10. Musicians Benefits – include social security, disability and workman’s comp. (note e)						
Auto Allowance – Pastor						
Auto Allowance – Other Staff						
11. Pastor’s Book Allowance; PACE Program; Continuing Education; Professional Allowances						
12. Vacation Pulpit Supply; Guest Preachers						
13. Other Programs Staff Education and Allowances						
14. Program Staff						
<b>TOTAL</b>						

- Notes – b. If more than one pastor, attach supplemental page with breakout for each. Put combined totals for all pastors, and pastoral intern here.
- c. Housing allowance at cash value or cost of parsonage utilities; maintenance; insurance; repairs; supplies; taxes (usage fees); etc.
- d. If more than one lay program staff, attach supplemental page with breakouts by position. Put combined totals here.
- e. Include combined totals for organist, choir director and other musicians here.

### FIVE YEAR FINANCIAL PROFILE

YEAR					
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#### C. PROPERTY EXPENSES (excluding parsonages)

						Do Not Use This Column
Utilities						
Maintenance supplies and equipment						
Insurance						
Taxes (usage fees)						
Custodian/Sexton Salary						
Custodian Benefits: includes social security, disability and workman's comp.						
Other Property						
SUB TOTAL						
Debt Service or Major Construction						
TOTAL PROPERTY						

## FIVE YEAR FINANCIAL PROFILE

YEAR					
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### D. PROGRAM, GENERAL AND ADMINISTRATIVE (G & A)

						Do Not Use This Column
1. Worship and Music						
2. Flowers and Decorations						
3. Secretarial and/or office staff salaries (includes bookkeeper)						
4. Benefits for office staff (includes social security, disability and workman's comp.)						
5. Parish Education						
6. Youth Ministry						
7. Camperships						
8. Stewardship/Evangelism						
9. Social Ministry						
10. Publicity						
11. Office supplies, printing and postage						
12. Telephone						
13. Miscellaneous						
<b>TOTAL PROGRAM, G &amp; A</b>						

FIVE YEAR FINANCIAL PROFILE  
OPERATING EXPENDITURE SUMMARY

YEAR						
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						Do Not Use This Column
Benevolence (page 2)						
Program Staff (page 3)						
Property (page 4)						
Program, General and Administrative (page 5)						
TOTAL						

ES/sl – 6/1999  
Revised AWP/nf – 1/2009




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*Resurrection People who pray first, walk together and change lives.*